

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD OCTOBER 27, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, October 27, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:08 P.M. with the following Board members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by for()8ivresent

Consent-Approve items XI-D . Policy and Rule 6440 . Course Options Enrollment and XI-E . Policy and Rule 4332 . Criminal Background Checks were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A . Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item XI-B . Minutes of the 8/26/15 and 8/27/15 Special Meetings, 9/22/15 Special Meeting and Executive Session, and the 9/22/15 Regular Meeting.

Consent-Approve item XI-C . Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

It is recommended that the September 2015 cash receipt deposits totaling \$375,775.32, and cash receipt wire transfers-in totaling \$22,703,018.94, be approved.

Check numbers 526933 through 527917 totaling \$9,864,384.02, and general operating wire transfers-out totaling \$226,691.56, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2015 net payroll and benefit EFT batches totaling \$14,617,903.62, and net payroll check batches totaling \$55,974.02, be approved.

Mrs. Snyder moved to approve the Consent Agenda as revised. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Coleman asked for unanimous consent to move New Business Discussion item XIII-A . Wisconsin Open Meetings Law up in the agenda to be discussed next. There were no objections to the request.

Mrs. Coleman introduced the Wisconsin Open Meetings Law discussion item and indicated that Attorney Lewis would give an informational presentation to the Board to keep them informed and up-to-date on the matter.

Attorney Shana Lewis from Strang, Patteson, Renning, Lewis, & Lacy, S.C. presented information pertaining to the Open Meetings Law which covered the following topics: what is a governmental body?, the definition of a meeting, the convening of members as it pertains to written correspondence, telephone calls, electronic communication, and social media, a walking quorum, the enforcement of the open meetings law, and the penalties for violation of the open meetings law.

Attorney Lewis answered questions from Board members.

Dr. Sue Savaglio-Jarvis introduced the Outdoor Athletic Facility Project Conceptual Design & Cost Estimate submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Patrick Finnemore, Director of Facilities; and Dr. Savaglio-Jarvis, excerpts follow:

construct major upgrades to the outdoor athletic facilities for Bradford (including those at Bullen), Indian Trail and Tremper High Schools. In May, the school board interviewed and selected Partners in Design Architects and Camosy Construction to help the district design and construct the new facilities. The first step in the design and construction process is the development of a conceptual design and associated cost estimate. This was done, in part, with the help of a Facilities Design Committee made up of board members, district staff, and community members. The Design Committee began meeting in early June and again periodically throughout the summer and early fall. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. A roster of members of the Facilities Design Committee is provided as Attachment 1 to this report. Attachment 2 includes the conceptual plans for the project including site plans for all four sites, more detailed floor plans for the team buildings, as well as renderings of the team buildings, bleachers, and stadiums. Attachment 3 is a cost estimate summary for the project developed by Camosy Construction with input from Partners in Design and KUSD staff. The overall cost for the project is \$16,700,000 as approved by the voters April.

One of the unique steps in this project involves an approval process from the City of Kenosha Parks Commission. Parks Commission approval is needed for the improvements planned at Anderson Park (Ameche Field and Anderson 2 softball field) as well as expanding the premises covered in the lease agreement to account for a slight expansion to the Ameche Field footprint and to provide a space for the discus field event. The lease agreement was approved by the school board at the October 25, 2005 meeting and commenced on January 1, 2006. It is a 50-year lease with an option to extend for 49 additional years. The terms of the lease agreement and the use agreement for the softball field will not require any meaningful changes, so it is recommended that the school board authorize the Director of Facilities to work with the City on making any necessary changes and to sign any amendments that result from these discussions. In addition to the Parks Commission approval, the other upcoming major steps in the project include City Plan Commission and Common Council approval of the conceptual plans, development of construction documents by the design team, bidding out the project this winter and starting construction next spring. A timeline of key dates is provided as Attachment 4.

This report was presented at the October 13, 2015, meeting of the Planning, Facilities, and Equipment Committee and the committee voted unanimously to forward this report onto the Board for consideration.

Administration recommends Board approval of the design and proposed budget for the Outdoor Athletic Facility Project as presented in the report.

Mr. Finnemore and Mr. Knecht displayed and presented the site plans for the Tremper, Bradford/Bullen, and Indian Trail outdoor athletic projects.

Mr. Finnemore answered questions from Board members.

Mr. Kunich moved for approval of the design and proposed budget for the Outdoor Athletic Facility Project as presented in the report. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy 5436 . Weapons submitted Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

Policy and Rule 5436 - Weapons was last revised in 1999. School Board member Dan Wade has suggested revisions to the policy which would define any knife as a dangerous weapon as well as razor blades and box cutters.

At its October 13, 2015, meeting the Personnel/Policy Committee voted to forward revisions to Policy 5436 to the School Board for consideration. Administration recommends that the School Board approve revisions to Policy 5436 . Weapons as a first reading on October 27, 2015, and a second reading on November 24, 2015.+

Mrs. Coleman noted that a revised copy of Policy 5436 . Weapons was distributed.

Mrs. Snyder moved to approve the first reading of revised Policy 5436 . Weapons which included a cross reference correction of policy 5140.21 to 5111. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Act 55 . Notice of Academic Standards submitted by Mrs. Christine Pratt, Coordinator of Science; Mrs. Susan Mirsky; Coordinator of English/Language Arts; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Ms. Belinda Grantham, Director of Early Education; Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

On July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law. It requires Kenosha Unified School District to provide the parents and guardians of all enrolled students with notice of the academic standards in

Annually, Administration provides the Kenosha Unified School Board with the Official Third Friday Enrollment Report. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

District-wide, enrollment decreased -213 students, from 22,474 students in 2014-15 to 22,261 students in 2015-16. Kenosha Unified will continue to experience the effects of large decline in PK/K enrollments due to a decline in birth rates. The Kenosha community had 209 fewer births in 2010 when compared to 2009. This timeframe would align with the current Kindergarten grade level.

The District reported a decrease of -266 students in the elementary schools, but this decrease was mainly due to both the noticeable decline in birth rates and the continued KTEC growth. Middle school enrollment decreased by -216 students (also related to the grade 6 expansion for KTEC) and high school enrollment increased by +155 students.

The total enrollment for the Special Schools, which included all charter schools, Chavez Learning Station, Kenosha 4 Year Old Kindergarten, Hillcrest, and the Phoenix Project, reported an increase of +114 students. The number of community-based child care centers at Kenosha 4 Year Old Kindergarten was reduced from 9 in 2014-15 to 8 in 2015-16, as these locations are also experiencing decreased enrollments.

The average class sizes for students in traditional elementary schools were relatively stable, consistent with the minor changes from the previous report, from 2014-15 to 2015-16. Kindergarten reported the largest change for a single grade with an average classroom decrease of -1.2, from 22.8 in 2014-15 to 21.6 in 2015-16. Middle schools reported an average class size of 26.5 students for the overall academic area, a decrease of -0.7 students, from 27.2 in 2014-15 to 26.5 in 2015-16. High school class size in the overall academic areas rose slightly, +0.7 students, from 26.4 in 2014-15 to 27.1 in 2015-16.

At its October 13, 2015 meeting, the School Board Joint Audit/Budget/Finance & Personnel/Policy Standing Committee reviewed the 2015-16 Official Third Friday Enrollment Report and recommended that it be forwarded to the full School Board. Administration recommends that the School Board review the 2015-2016 Official Third Friday Enrollment Report, which is an informational item.

Dr. Savaglio-Jarvis introduced the Formal Adoption of the 2015-16 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

The Public Hearing on the 2015-

Since the public hearing and annual meeting, administration has updated the budget to reflect key variables such as student membership, equalized property valuations, certified state aid, and tax levies. In the official October 15 General Aid Certification the State has provided an increase of \$1,889,413 of general state aid as compared to last year which resulted in a reduction of our General Fund (10) tax levy.

The 2015-16 General Fund (10) is being budgeted as a balanced budget in which expenditures are projected to equal revenues, however administration is also presenting a request to carryover spending authority for an additional \$452,636 that would be a one-time authorized use of fund balance reserves; therefore, the budget will show a deficit equal to the amount of carryover allowed. General Fund balance reserves are currently greater than 10% of budgeted expenditures; therefore, the portion of School Board Policy 3323 that requires a one million dollar budgeted surplus (if the fund balance is below the 10% threshold) will not be applicable for 2015-16.

The total General Fund (10) ending fund balance is projected to be \$41.77 million dollars at the end of 2015-16 which represents 17.03% of the current year expenditures. Included in that number are the portions of the balance assigned to the charter schools

4. Direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015.+

Mr. Hamdan answered questions from Board members.

Mrs. Snyder moved to first approve the 2015-2016 budget as recommended, prepare a class one legal notice to be published publicly within ten days of the adoption, approve the property tax levy to be collected from the municipalities within the District in the amount of \$71,041,926 for the General Fund, \$16,823,755 for the Debt Service Fund, and \$1,500,000 for the Community Service Fund, and direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

Contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Datab

WHEREAS, education employees work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, be it resolved that Kenosha Unified School District does hereby proclaim November 16, 2015 as the annual observance of American Education Week.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.+

Mr. Falkofske moved to approve School Board Resolution 320 . American Education Week 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Resolution to Exceed the Revenue Limit on Non-Recurring Basis (Debt Service Payment on Energy Efficiency Measures) submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

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Mr. Kunich presented the Donations to the District as contained in the agenda.

Mr. Kunich moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Coleman introduced the Policy and Rule 6440 . Course Options Enrollment submitted by Mrs. Marsha Nelson, Career and Technical Education Coordinator; Mrs. Housaman; Dr. Ormseth; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

%Policy and Rule 6440 . Course Options Enrollment, was recently approved as a new KUSD policy in July. The Wisconsin 2015-17 State Budget Bill, Act 55, made changes to the Course Options statute (s. 118.52 WIS. Stats.). These changes took effect upon passage of the bill and are in effect for the 2015-16 school year. The new changes do not alter the current practice of enrollment options for students. However, the updated rules relate to the ability for postsecondary institutions to charge additional tuition and fees to students and parents. The original Course Options process called for students and parents to incur zero costs associated with participation, while the resident school district and the Institute of Higher Education (IHE) negotiated a DPI approved amount per enrollment. With these changes, the student and parent would still have zero costs if the student only obtains high school credit for the Course Options enrollment. However, if the student would earn college/postsecondary credit for successful completion, then the IHE may charge the pupil, or the parent or guardian of a minor pupil, additional tuition and fees. These fees would be in addition to any amount paid by the school district to the IHE.

The current Course Options enrollment timeline requires that students submit enrollment requests at least six weeks prior to the start of the course. With these
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